



**MINUTES
TOWN OF CAMP VERDE
WORK SESSION/SITE TOUR
PARKS & RECREATION COMMISSION
473 S. MAIN STREET, SUITE 106
MONDAY, FEBRUARY 3, 2025 at 9:00 A.M.**

1. Call to Order

Chair Dave Grondin called the meeting to order at 9:00 a.m.

2. Roll Call

Chairperson Dave Grondin, Vice Chairperson Candra Faulkner, Commissioner Glenda Duncan, Commissioner Mary Hughes and Commissioner Zack McKay (arrived at 9:04 a.m.), Commissioner Charlotte Salsman were present. Commissioner Jerry Morris was absent.

Also Present

Parks & Recreation Manager Shawna Figy, and Town Clerk Leah Rhodes.

3. Pledge of Allegiance

The Commission Members led the Pledge of Allegiance.

4. Commission Orientation. (Staff Resource: Town Clerk Leah Rhodes).

Town Clerk Leah Rhodes and Parks and Recreation Manager Shawna Figy conducted an orientation session for the Commission Members. The training aimed at providing all Commission Members with a clear understanding of their roles, responsibilities, meeting procedures, and key policies, including open meeting laws, ethics and conflict-of-interest guidelines. The orientation was designed to promote consistent decision-making, ensure legal compliance, and foster a collaborative relationship between the Commission and staff.

Parks and Recreation Manager Shawna Figy and Town Clerk Leah Rhodes responded to questions from the Commission Members.

Chairperson Grondin stated the Commission Members and Town staff would start their tour of the Parks and Recreation facilities, as listed on the agenda, and no action would be taken.

5. Travel to the Parks & Recreation Office, located at 395 S. Main Street for office tour and recreational assets and use of the site. (Staff Resource: Parks & Recreation Manager Shawna Figy).

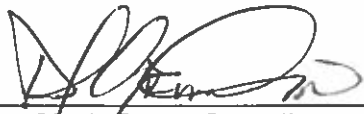
6. Travel to Community Park, located at 75 E Hollamon Street, for a site tour and discussion of recreational assets and use of the site. (Staff Resource: Parks & Recreation Manager Shawna Figy).

7. **Travel to the Sports Complex, located at 990 E Champion Trail, for a site tour and discussion of recreational assets and use of the site.** (Staff Resource: Parks & Recreation Manager Shawna Figy).
8. **Travel to Verde Lakes Community Park, located at 3012 S. Aspen Way, for a site tour and discussion of recreational assets and use of the site.** (Staff Resource: Parks & Recreation Manager Shawna Figy).
9. **Travel to Rezzonico Family Park, located at 33 W Moser Lane, for a site tour and discussion of recreational assets and use of the site.** (Staff Resource: Parks & Recreation Manager Shawna Figy).
10. **Travel to Heritage Family Pool & Skatepark, located at 290 Apache Trail, for a site tour and discussion of recreational assets and use of the site.** (Staff Resource: Parks & Recreation Manager Shawna Figy).
11. **Travel to Butler Park, located at 1213 Garner Lane, for a site tour and discussion of recreational assets and use of the site.** (Staff Resource: Parks & Recreation Manager Shawna Figy).
12. **Travel to Arturo Park, located at 2431 N. Arturo Circle, for a site tour and discussion of recreational assets and use of the site.** (Staff Resource: Parks & Recreation Manager Shawna Figy).

The Commission Members and Town staff did not conduct an on-site tour of the Arturo Park facility.

13. **Adjournment/Travel to Town Hall, 473 S. Main Street**

The meeting was adjourned at 11:50 a.m.


Chair Dave Grondin


Leah Rhodes, Town Clerk

CERTIFICATION

I hereby certify that the foregoing minutes are a true and accurate accounting of the actions of the Parks & Rec Commission of the Town of Camp Verde, Arizona during the Regular Session held on the 3rd day of February, 2025. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 4 day of March, 2025.


Leah Rhodes, Town Clerk